

APPLICATION FOR ZONING PERMIT
(ZONING ORDINANCE ARTICLE 6)

INSTRUCTIONS TO
APPLICANT

APPLICATION # _____
DATE FILED _____
ZONING DISTRICT _____
FLOOD PLAIN _____
BLDG. PERMIT NO. _____
APPROVED _____ DENIED _____
IF DENIED, STATE PROVISIONS CAUSING DENIAL

APPROVED BY _____ DATE _____

FURTHER ACTION REQUESTED BY APPLICANT

NOTES _____

1. Application Fees:

Residential - \$25.00/35.00
Non Residential - \$75.00

2. Answer all questions as directed by the Zoning Officer. (570) 208-4163
3. The applicant is reminded that depending upon the nature of the request, **a site plan sketch or other applicable information shall accompany this application** when deemed necessary by this department.
4. This application shall be held for a minimum of 24 hours for review and processing.

1. APPLICANT, NAME

ADDRESS _____
PHONE _____

2. OWNER OF PROPERTY (if not applicant)
NAME

ADDRESS _____

PHONE _____

3. CONTRACTOR (if applicable)

NAME _____

ADDRESS _____

PHONE _____

4. ADDRESS OF PREMISES (Street Address or Legal Description)

5. APPLICATION IS HEREBY MADE TO: (check appropriate)

Erect a structure

Remodel a structure

Add to a structure

Change the use

Other, please explain

6. ZONING DISTRICT

7. DESCRIPTION OF PROPOSED WORK

8. PRESENT USE OF PROPERTY

9. FUTURE USE OF PROPERTY

10. DESCRIPTION OF PHYSICAL CHARACTERISTICS FOR SUBJECT PROPERTY:

(A) Size of Principal Building and Structure

Width _____ feet Depth _____ feet

Height _____ stories Height _____ feet

(B) NUMBER OF OFF-STREET PARKING SPACES

(C) CHARACTER OF CONSTRUCTION

(D) APPROXIMATE COST OF WORK \$

(E) SIZE OF LOT _____ FEET WIDE
_____ FEET DEEP
AREA _____ Square feet

(F) LOCATION ON PROPERTY OF EXISTING PRINCIPAL BUILDING OR STRUCTURE

FRONT _____ feet from property line to building or structure
SIDE _____ feet from property line to building or structure
SIDE _____ feet from property line to building or structure
REAR _____ feet from property line to building or structure

(G) ADDITION: SIZE ON ADDITION TO PRINCIPAL BUILDING OR STRUCTURE

Width _____ feet Depth _____ feet
Height _____ stories Height _____ feet

(H) LOCATION OF PROPERTY OF PROPOSED ADDITION TO PRINCIPAL BUILDING OR STRUCTURE:

FRONT _____ feet from property line to addition
SIDE _____ feet from property line to addition
SIDE _____ feet from property line to addition
REAR _____ feet from property line to addition

(I) SIZE OF ACCESSORY BUILDING OR STRUCTURE (If applicable)

Width _____ feet Depth _____ feet
Height _____ stories Height _____ feet

(J) LOCATION ON PROPERTY OF ACCESSORY USES (if applicable)

PROPOSED YARDS
FRONT _____ feet from the principal structure
SIDE _____ feet from property line to accessory structure
SIDE _____ feet from property line to accessory structure
structure
REAR _____ feet from property line to accessory structure

11. IS PROPERTY IN 100 YEAR FLOOD PLAIN?
YES _____ NO _____

12. FLOOD PLAIN DISTRICT

13. WHAT AREAS ARE AFFECTED ON PREMISES (Check appropriate)

- Principal structure
- Accessory structure
- Side yard, rear yard, etc.
- Other, Please explain

14. IS APPLICATION SUBJECT TO APPROVAL OF HIGHWAY OCCUPANCY PERMIT

YES _____ NO _____

EXPLAIN _____

15. IS APPLICATION SUBJECT TO CITY ENGINEER APPROVAL? YES _____

NO _____

EXPLAIN _____

15a. CITY ENGINEER APPROVAL _____

16. IS CITY COUNCIL AND/OR PLANNING COMMISSION APPROVAL REQUESTED

RELATIVE TO THE APPLICATION? YES _____ NO _____

EXPLAIN

DISCLAIMER NOTICE

This permit and/or plan has not been reviewed to determine its compliance with Title III of the Americans with Disabilities Act of 1991 (ADA), which prohibits discrimination on the basis of disability in public accommodations and commercial facilities.

Compliance with Title III of this Act with regard to public accommodations and commercial facilities is the responsibility of the private entity. INITIAL _____

I CERTIFY THAT THE INFORMATION SUPPLIED ON THIS APPLICATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE, AND WORK DESCRIBED ON THIS ZONING PERMIT WILL BE CONSTRUCTED IN CONFORMANCE WITH THE REQUIREMENTS OF THE CITY OF WILKES-BARRE ZONING ORDINANCE. I FURTHER ATTEST AS A WITNESS THAT THE SIGNATURE BELOW IS IN FACT TRUE AND AUTHENTIC.

Signature of Applicant
Date

OWNER (If other than above)

I HAVE READ AND FAMILIARIZED MYSELF WITH THE CONTENTS OF THIS APPLICATION AND DO HEREBY CONSENT TO ITS SUBMISSION AND PROCESSING.

Signature of Owner
Date

