

WILKES-BARRE CITY

Thomas M. Leighton
Mayor



40 East Market Street
Wilkes-Barre, PA 18711
(570) 208-4158- phone
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PENNSYLVANIA

APPLICATION FOR ZONING BOUNDARY CHANGE

1. APPLICANT:

Name: _____

Address: _____

Phone Number: _____

2. LEGAL INTEREST IN PROPERTY:

Owner of Record

Lessee

Equitable Owner (Please attach supporting documentation.)

Other (Please attach written narrative.)

3. LOCATION OF PROPERTY TO BE REZONED:

(Please list mailing address and/or location of property.)

4. PLEASE LIST THE OWNER(S) OF RECORD OF THE PROPERTY INDICATED IN ITEM #3.

Name: _____

Address: _____

Phone Number: _____

5. LEGAL DESCRIPTION OF PROPERTY: (PLEASE PROVIDE 12 COPIES.)

(Please attach the metes and bounds description of the property to be rezoned based upon a survey of the property. Information must include certification of accuracy by the registered land surveyor and the date of the survey.)

6. DESCRIBE THE PRESENT USE OF THE PROPERTY.

(If entire property is not subject to the requested zone change, provide a clear distinction on the subject area to the request. Attach additional sheets if necessary.)

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DESCRIPTION OF PRESENT USE, CONTINUED:

7. SIZE OF PROPERTY TO BE REZONED:

8. PRESENT ZONING CLASSIFICATION: _____

9. PROPOSED ZONING CLASSIFICATION: _____

**10. PROPOSED USE OF THE PROPERTY SUBJECT TO
REZONING:** (Please attach additional sheets if necessary.)

11. LOCATION MAP: Please attach a map at a scale of not greater than one inch equals 100 feet, which clearly delineates the following:

- a. The subject map shall encompass an area with a radius of not less than 500 feet from the center of the area subject to rezoning.
- b. The property and/or total area of land subject to the requested zone change. The property and/or total area should be "shaded" or "highlighted" in a manner to distinguish its boundaries from adjoining land.
- c. The names and mailing addresses of the owners of record of all properties which have a contiguous boundary with the area indicated above, including properties which are physically separated from the property by a public right-of-way.
- d. An overlay of the present zoning boundaries as indicated upon the Wilkes-Barre City Zoning Map.

12. SITE DEVELOPMENT PLAN: (REQUIRED WHEN PROPOSED REZONING IS FOR NEW DEVELOPMENT. **PLEASE PROVIDE 12 COPIES.**)

13. Include a sketch plan of all of the improvements at a scale of not greater than one inch equals 100 feet, which clearly delineates the following:

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- a. The location of all structures, existing and/or proposed, including the distance of said structures to the lot lines, front, rear and side and if applicable, the size of all proposed lots.
- b. The location and nature of any existing on-site easements and/or on-site utilities which lack easements.
- c. Identification and size of all public right-of-ways, i.e., streets, roads, lanes, alleys, etc., which the property abuts.

**I HEREBY CERTIFY THAT THE INFORMATION
CONTAINED WITHIN THIS APPLICATION IS TRUE AND
ACCURATE.**

Signature of Applicant

Date

Signature of Owner

Date

REQUIRED ATTENDANCE:

THE PARTIES SIGNING THIS APPLICATION, OT THEIR DESIGNATED REPRESENTATIVE, MUST ATTEND THE PLANNING COMMISSION MEETING AT WHICH THIS APPLICATION WILL BE CONSIDERED. FAILURE TO DO SO MAY RESULT IN TABLING THE APPLICATION AND/OR ITS DENIAL.