

City of Wilkes-Barre – Department of Records APPLICATION FOR SEARCH AND/OR EXTRACT OF POLICE INCIDENT, OFFENSE OR TRAFFIC ACCIDENT REPORT		DATE OF REQUEST	
NAME OF REQUESTOR		TELEPHONE NUMBER OF REQUESTOR	
ADDRESS	CITY	STATE	ZIP CODE
LOCATION OF INCIDENT/ACCIDENT		DATE OF INCIDENT/ACCIDENT	
PERSON(S) INVOLVED (DRIVER OF VEHICLE, PEDETRIAN, ETC.)		DATE REPORTED TO POLICE	
NATURE OF INCIDENT		YOUR CLAIM POLICY OR FILE NO. (OPTIONAL)	
POLICE INCIDENT INVESTIGATION NUMBER			
OFFENSE AND INCIDENT REPORT FEE: \$10.00 ACCIDENT REPORT FEE: \$15.00	FEE NOT REFUNDABLE	NUMBER OF COPIES NO. _____	TOTAL FEE DUE \$ _____