

**George C. Brown**  
Mayor

**Dan Kratz**  
Building Code Official

**BUILDING CODE**



**ENFORCEMENT**

**1<sup>st</sup> Floor, City Hall**  
**40 East Market St.**  
**Wilkes-Barre, PA 18711**  
**Phone: 570.208.1629**  
**Fax: 570.208.4187**

## Building Permit Application

All submitted Commercial Permit Applications will be available for pick up after 12:00 PM on the 3<sup>rd</sup> Business Day

---

**For official use only:**

Permit Number: \_\_\_\_\_

Ward: \_\_\_\_\_ Type: \_\_\_\_\_

Amount: \_\_\_\_\_

Cash: \_\_\_\_\_

Check #: \_\_\_\_\_

---

**A COPY OF YOUR CONTRACT IS REQUIRED**

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Owner: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Job Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contractor: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Dumpster: \_\_\_\_\_

License #: \_\_\_\_\_ PA Registration #: \_\_\_\_\_

Value: \_\_\_\_\_ Fee: \_\_\_\_\_

**Work Description:**

---

---

---

---

---

Is Zoning Required? ☐ Yes ☐ No

Do you have approval? ☐ Yes ☐ No

Project Number: \_\_\_\_\_ Flood Zone: \_\_\_\_\_

**Contractor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_